



**ENGAGEMENT AGREEMENT**

**Table 1. Application Details**

Applicant	Company or Individual Name:		
	Address:		
	Ph :	Email: (Required)	
Property Owner	Company or Individual Name:		
	Address:		
	Ph:	Email: (Required)	
Project Details	Project Address:		
	Lot / RP No:		
	Project Description:	Building Class:	New Build Size: m <sup>2</sup>
	Project Value (\$)	Total Land Size: (m <sup>2</sup> )	
Builders Details	Company or Individual Name:		
	Address:		
	Ph:	QBCC. Lic.	Email: (Required)

1. **Pronto Building Approvals Pty. Ltd.** is authorized under the Planning Act 2016 (QLD) to undertake the functions of a Private Certifier in assessing building applications against the Building Act 1975 & Building Regulation 2006.
2. The applicant has requested **Pronto Building Approvals Pty. Ltd.** provide building certification services in respect of the building work at the above project address.

**Engagement Conditions**

1. **Pronto Building Approvals Pty. Ltd.** will provide to the applicant the services in respect of the project to receive, assess and decide the application and provide inspections. This excludes any issues of workmanship or self-assessable development and any items not referred to on the decision notice for the application.
2. The agreed fees for services as outlined in the Pronto Building Approvals 2017-18 Fee Schedule or attached quote; \$
3. This agreement constitutes the engagement in writing required under the s141 of the Building Act 1975
4. **Pronto Building Approvals** is authorised by the owner/applicant to sign and complete forms & documents to facilitate statutory requirements throughout the building application process.
5. In the event of termination of this agreement for any reason, the applicant must comply with s144 of the Building Act regarding notification of termination and appointment of replacement certifier.
6. The building work will be carried out in accordance with the Building Act, approved drawings, approval conditions and other relevant legislation. Non-compliance with any conditions of the approval constitutes a breach of this contract and engagement will be terminated.
7. Any enforcement action required to be imposed by any Act, Regulation or other Statutory Instrument will be charged on a cost recovery basis to the applicant.
8. In the event of termination of this agreement for any reason, any fees held shall be applied to the outlays and services provided by the Building Certifier up to the date of termination.

**Terms of Payment**

1. Unless by prior arrangement, all fees are to be paid before building certification services will commence.

**Declaration:**

I agree to the engagement conditions outlined above and confirm all details provided in Table 1. are true and correct.

**SIGNED by the Applicant (client)** \_\_\_\_\_

Name of signatory:

Date: